

The Corporation of the Township of Gillies  
Regular Council Meeting Minutes for June 13, 2022 at 6:30 p.m.

**Present:** Wendy Wright, Reeve (in-person)  
Rudy Buitenhuis, Councillor  
Bill Groenheide, Councillor (Virtual arrived 6:58 pm)  
Karen O’Gorman, Councillor (virtual)  
Elizabeth Jones, Councillor (virtual)

**Also Present:** Laura Bruni, Dipl.M.A. Clerk/Treasurer (in-person)  
Art La Belle, Acting Roads Maintenance Coordinator (virtual)

**Public (virtual):** Kathy McGowan (virtual)

1. Call to order

Reeve Wright called the meeting to order at 6:32 pm.

2. Confirmation of the agenda

Resolution No. 2022-99

Moved By: Councillor Jones

Seconded By: Councillor Buitenhuis

Be it resolved that the regular meeting agenda for the Township of Gillies held on June 13, 2022 be adopted as prepared.  
Carried

3. Declaration of pecuniary interest

4. Adoption of the minutes

Resolution No. 2022-100

Moved By: Councillor Jones

Seconded By: Councillor O’Gorman

Be it resolved that the Minutes of the Regular Council Meeting held on May 24, 2022 be approved as amended.  
Carried

Amendments included fixing clerical errors.

5. Visitors and deputations

None.

6. Finances and accounts

6.1 Accounts Payable – Payment Register as of June 8, 2022

Resolution No. 2022-101

Moved By: Councillor Jones

Seconded By: Councillor O'Gorman

Be it resolved that the Expense Disbursement List as of June 8, 2022 in the amount of \$36,682.25 be approved for payment.

Carried

6.2 Payroll – Employee Cheque History Report – Pay Period 18 to 20

Resolution No. 2022-102

Moved By: Councillor Buitenhuis

Seconded By: Councillor Groenheide

Be it resolved that the Employee Cheque History Payroll Report in the amount of \$16,772.06 for Pay Period 18 to 20 be approved for payment.

Carried

7. Municipal Reports

7.1 Roads Department Report – May 2022

Report filed.

Council discussed Mr. La Belle's report and requested information related to NORDS projects, Gas Tax potential projects, and OCIF potential projects for upcoming years. Mr. La Belle will provide information requested to the Clerk/Treasurer.

Mr. La Belle provided 3 quotations to Council related to the replacement of fuel tanks. The consensus of Council was that due to potential liability of not knowing the age of the tanks and the unknown risks associated with them that the tanks are to be closed for fuel delivery until such time that replacement ones can be secured. Council further directed Mr. La Belle to provide Mastrangelo fuels a photo of the plates from the tanks so they can comment on the lifespan. The Acting RMC will research further options of tanks for rental and the Clerk/Treasurer will research possible grants and provide council with a report of fuel costs related to outsourcing.

Resolution No. 2022-103

Moved By: Councillor Groenheide

Seconded By: Councillor O'Gorman

Be it resolved that the Council for the Township of Gillies will stop all fuel delivery to the garage until new tanks are available and until such time, the roads dept and fire dept are to purchase fuel from another source.

Carried

## 7.2 Administrative Report – June 13, 2022

Resolution No. 2022-104

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Council for the Township of Gillies approves to extend the use of the \$1,400 dental benefit to include mental health therapy, massage therapy, chiropractic services, vision care, and orthopaedic services not funded under the current employee health care plan beginning 2022 on an ongoing basis; and

Further that the dental benefit be renamed as the extended healthcare benefit; and

Further that a copy of this resolution be included in the HR files and attached to all applicable employment agreements as an amendment to the dental benefits municipal program.

Carried

The consensus of Council was that the Clerk/Treasurer provide direction to the Roads Maintenance Coordinator to request a follow up report relating to a letter of concern from a resident relating to a culvert on Main Street.

## 7.3 Council Reports – Verbal reports

Councillor Buitenhuis, Councillor Jones, Councillor O’Gorman and Councillor Groenheide had no report.

Reeve Wright reported she will be absent from the next LRMC meeting and requested a Council member take her place. The Clerk/Treasurer will email Council for follow up.

## 8. Correspondence

### 8.1 Board of Health Minutes – April 20, 2022

For information.

### 8.2 TBDSSAB Regular and Closed Minutes – April 21, 2022

For information.

### 8.3 Amethyst Sector Spring meeting re: save the date

The Reeve/CEMC and Clerk/Treasurer/Alternate CEMC will be attending on June 21.

### 8.4 Resolution from Town of Espanola re: Russian sanctions

No action.

### 8.5 Resolution from Town of the Blue Mountains re: voters list information for candidates

No action.

### 8.6 Community Schools Alliance re: notice of virtual annual meeting and nomination form

For information.

Councillor O’Gorman will check her schedule to possibly attend the virtual AGM.

- 8.7 The Royal Canadian Legion Manitoba/NW Ontario Command re: military service recognition book request for advertising

Resolution No. 2022-105

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Council for the Township of Gillies approves a 1/10 of a page full colour advertisement in the Manitoba/NW Ontario command Military Service Recognition Book for 2022 in the amount of \$260.00.  
Deferred

- 8.8 Email from We the Nuclear Free North re: invitation to June 7<sup>th</sup> webinar

For information.

- 8.9 Email from Karen Bradica, Municipal Advisor re: retirement notice and new contact information

For information.

- 8.10 Notice from e-solutions re: change of name to GHD Digital (website)

For information – by-law is on the agenda.

- 8.11 Information from NOMA re: sustainable infrastructure training program

For information.

- 8.12 NWMO information re: webinar series

For information.

## 9. Unfinished business

- 9.1 Historical landfill document request from Council

Council requested further information from the Municipal Auditors as to what is required from them for a landfill study. Councillor O’Gorman will meet with the Clerk/Treasurer and BDO for further discussion in the future.

- 9.2 Employee performance review policy – for review

For discussion.

Council requested further information as to what other municipalities are doing. A report will be provided to Council at a later date.

- 9.3 Primary care in Evergreen Pharmacy request from Oliver Paipoonge for rent donation

Resolution No. 2022-106

Moved By: Councillor Buitenhuis

Seconded By: Councillor Jones

Be it resolved that the Council for the Township of Gillies approves the donation request from NorWest Community Health Centres in the amount of \$346 for 2022.

Carried

- 9.4 Draft 2022 municipal budget – for review and discussion (a public budget meeting will be set prior to passing)

For discussion.

Council reviewed the budget line by line and requested changes to lower the tax rate. The Clerk/Treasurer will make the changes. A special budget meeting of Council was requested by Council for Thursday June 23, 2022 at 6:00 pm. The meeting is for Council to review the changes prior to the public meeting.

10. New business

- 10.1 Ontario Municipal Tax and Revenue Association membership request

The Clerk/Treasurer requested to hold off on this request until the budget is reviewed as it may be an area to lower costs.

- 10.2 Extension of EI sickness benefits from 15 to 26 weeks

For information.

- 10.3 Mosey & Mosey re: employee group benefit plan renewal project for November 1, 2022

For information.

- 10.4 Community Emergency Management Coordinator information re: 2022 training schedule

For information.

11. By-laws

- 11.1 By-law 2022-08 being a by-law to govern the disposal of waste in the Township

Resolution No. 2022-107

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Council for the Township of Gillies approves the Reeve and Clerk/Treasurer to affix their signatures to by-law 2022-08 being a by-law to govern the disposal of waste in the Township.

Carried

- 11.2 By-law 2022-09 being a by-law to establish fees and charges (for discussion, a public meeting will be set prior to passing)

The consensus of Council was to provide the draft as presented to the public. The public meeting will be held on June 27, 2022 at 6:00 pm.

11.3 By-law 2022-10 being a by-law to enter into agreement with GHD Digital for website hosting services

Resolution No. 2022-108

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Council for the Township of Gillies approves the Reeve and Clerk/Treasurer to affix their signatures to by-law 2022-10 being a by-law to enter into agreement with GHD Digital for website hosting services.

Carried

11.4 By-law 2022-11 being a by-law to establish Council remuneration

Resolution No. 2022-109

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Council for the Township of Gillies approves the Reeve and Clerk/Treasurer to affix their signatures to by-law 2022-11 being a by-law to establish Council remuneration.

Carried

12. Closed session

Closed to the public pursuant to Section 239 (2) (b) of the Municipal Act to discuss matters related to identifiable individuals including municipal or local board employees; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Matters being to review employee time sheets, discuss a confidential letter from a resident to Council, discuss HR matters and to review information from legal counsel.

Time: 10:42 pm

Resolution No. 2022-110

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Council for the Township of Gillies now holds a meeting that is Closed to the public pursuant to Section 239 (2) (b) of the Municipal Act to discuss matters related to identifiable individuals including municipal or local board employees; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Matters being to review employee time sheets, discuss a confidential letter from a resident to Council, discuss HR matters and to review information from legal  
Carried

Resolution No. 2022-111

Moved By: Councillor Jones

Seconded By: Councillor Buitenhuis

Be it resolved that the time being 10:58 pm we do now rise from the closed

session and return to the open meeting.  
Carried

Resolution No. 2022-112

Moved By: Councillor Buitenhuis  
Seconded By: Councillor O'Gorman

Be it resolved that the Minutes of the Closed Council Meeting held on May 24, 2022 approved as amended.  
Carried

Amendments were to fix clerical errors.


Resolution No. 2022-113


Moved By: Councillor Jones  
Seconded By: Councillor O'Gorman

Be it resolved that the Council for the Township of Gillies authorizes the Clerk/Treasurer to proceed as discussed in closed session.  
Carried

### 13. Adjournment

Time: 11:05 pm

  
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Reeve

  
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Clerk