

The Corporation of the Township of Gillies
Council Meeting Minutes for September 27, 2021 at 6:30 p.m.

Minutes of the Regular Meeting of Council held on September 27, 2021 at 6:30 pm in the Gillies Municipal Office.

Present: Wendy Wright, Reeve (virtual)
Rudy Buitenhuis, (virtual)
Elizabeth Jones, Councillor (virtual)
Karen O'Gorman, Councillor (virtual)

Also Present: Laura Bruni, Clerk-Treasurer (virtual)
Art La Belle, Acting Roads Maintenance Coordinator (virtual)

Absent: Bill Groenheide, Councillor

1. Call to order

Reeve Wright called the meeting to order at 6:30 pm.

2. Confirmation of the agenda

Resolution No. 2021-184

Moved By: Councillor Jones

Seconded By: Councillor O'Gorman

Be it resolved that the meeting agenda for the Township of Gillies for September 27, 2021 be adopted as amended.
Carried

Amendments included moving up a portion of the closed meeting, after item 3, adding 7.1 Roads Report and removing 7.2 Fire Chief's Report, to accommodate the discussion with Gillies Municipal Lawyer, Allan McKitrick. Council moved up a portion of the closed meeting to accommodate a discussion with the Municipal Lawyer, Allan McKitrick and Candace Hillchuck. Also, to also discuss budget matters relating to identifiable individuals.

3. Declaration of pecuniary interest

There were no declarations of pecuniary interest.

Scott Hole, Fire Chief to provided his report prior to entering into closed session.

Time being 6:35 pm.

Resolution No. 2021-185

Moved By: Councillor O'Gorman

Seconded By: Councillor Jones

Be it resolved that the Council for the Township of Gillies now holds a meeting that is Closed to the public pursuant to Section 239 (2) (b) of the Municipal Act to discuss matters related to identifiable individuals including municipal or local board employees (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Matters being to discuss various by-law related items and budget matters.

Carried

Resolution No. 2021-186

Moved By: Councillor Buitenhuis
Seconded By: Councillor Jones

Be it resolved that the time being 8:42 pm, we do now rise from the closed session and return to the open meeting.

Carried

4. Adoption of the minutes

4.1 Minutes – Regular Meeting – September 13, 2021

Resolution No. 2021-187

Moved By: Councillor Buitenhuis
Seconded By: Councillor Jones

Be it resolved that the Minutes of the Regular Council Meeting held on September 13, 2021 be approved as amended.

Carried

Amendments were to correct spelling and show Councillor O'Gorman as absent.

5. Visitors and deputations

Allan McKittrick and Candace Hillchuck provided information in closed session.

6. Finances and accounts

6.1 Accounts Payable – Payment Register as of September 21, 2021

Resolution No. 2021-188

Moved By: Councillor Jones
Seconded By: Councillor O'Gorman

Be it resolved that the Expense Disbursement List as of September 21, 2021 in the amount of \$21,486.02 be approved for payment.

Carried

6.2 Accounts Payable – Payment Register (previous missed payments - 2021)

Resolution No. 2021-189

Moved By: Councillor Jones
Seconded By: Councillor O'Gorman

Be it resolved that the Expense Disbursement List of previous missed payments for 2021 in the amount of \$16,212.29 be approved for payment.

Carried

6.3 Payroll – Employee Cheque History Report – Pay Period 35

Resolution No. 2021-190

Moved By: Councillor Buitenhuis

Seconded By: Councillor Jones

Be it resolved that the Employee Cheque History Payroll Report in the amount of \$8,816.82 for Pay Period 35 be approved for payment.

Carried

7. Administrative reports

7.1 Roads Manager's Report – August 2021(amendment) noted at 8:42 pm.

7.2 Fire Chief's Report – Not at this meeting

7.3 Administration Report – September 27, 2021

Resolution No. 2021-191

Moved By: Councillor Jones

Seconded By: Councillor O'Gorman

Be it resolved that the 2020 Draft Financial Statements as amended be approved: and

That, the amendment made is to account for Road's work performed at the Helipad being paid for by the Helipad maintenance fund: and

Further that, the deficit be reduced by the same remaining amount.

Carried

8. Correspondence

8.1 Thunder Bay District Social Services Board Minutes – July 15, 2021
Regular and Closed Minutes included
For information

8.2 TBDHU Minutes – June 16, 2021
For information

8.3 Letter from Minister Clark re: safe and affordable places
For information

8.4 Memorandum from the Anishinabek Nation re: Proof of Identification for
Vaccination Passports & COVaxON
For information

8.5 Email from OMAFRA re: drought support for farmers
For information

8.6 Thunder Bay District Municipal League – September 11, 2021 MTO information
For information

9. Unfinished business

9.1 Agri Food Forum – Sign up for Councillor Jones

Previously council approved Councillor Jones to attend however, they thought it was a free event. There is a \$99 plus HST charge.

Resolution No. 2021-192

Moved By: Reeve Wright

Seconded By: Councillor O’Gorman

Be it resolved that Councillor Jones be approved to attend the Agri Food Forum November 3rd and 4th, 2021.

Carried

9.2 Lakehead Police Services Board – 2020 Expense For direction

Letter referencing previous letter and asking for the credit.

9.3 eNotices for Tax Bills

This item will be added to the 2022 budget for consideration.

10. New business

10.1 Council Reports – Verbal

Councillor Jones reported on her attendance volunteering to sell the Gillies History Book and stated there was a fantastic turnout.

Councillor O’Gorman had nothing to report.

Councillor Buitenhuis had nothing to report however, stated he wants to see the Power of Entry By-law moved up as a priority. The Clerk-Treasurer will respond with a Draft within the next 4 weeks of possible.

Reeve Wright reported on her attendance at the Municipal League and LRMC. The LRMC is looking for a new secretary due to an upcoming retirement. Reeve Wright would like to canvass staff to see if there is an interest.

10.2 Report 2021-08 – Mandatory COVID-19 Vaccination Disclosure – Employees with Draft Policy

Resolution No. 2021-193

Moved By: Councillor Buitenhuis

Seconded By: Councillor Jones

Be it resolved that the Council for the Township of Gillies adopts Policy POL-H&S-100 being a Health and Safety Policy regarding COVID-19 Vaccination.

Deferred

This policy was deferred for changes and will be presented to council at the next council meeting.

11. Upcoming matters

- 11.1 Double Vaccination requirements – October 11, 2021 Regular Meeting
The Clerk-Treasurer is waiting further information regarding in person council meeting requirements and double vaccination from the Health Unit on this matter.

12. By-laws

13.

- 12.1 By-law 2021-08 – Appointment of CBO

Resolution No. 2021-194

Moved By: Councillor Buitenhuis

Seconded By: Councillor Jones

Be it resolved that the Council for the Township of Gillies approves the Clerk-Treasurer and Reeve to adopt their signatures to By-law No. 2021-08 being a by-law to appoint a CBO.

Carried

- 12.2 By-law 2021-09 – Signing Authority and Corporate Credit Cards

Changes were made to by-law 2021-09 to remove O’Gorman’s name and to replace it with Councillor Jones, as well as changes to the Corporate Credit Card limits.

Resolution No. 2021-195

Moved By: Councillor O’Gorman

Seconded By: Councillor Buitenhuis

Be it resolved that the Council for the Township of Gillies approves the Clerk-Treasurer and Reeve to adopt their signatures to By-law No. 2021-09 being a by-law to appoint signing authorities and for Corporate Credit Cards.

Carried/Defeated/Deferred

- 12.3 By-law 2021-10 – Signing Authority HISA

Resolution No. 2021-196

Changes were made to by-law 2021-10 to remove O’Gorman’s name and to replace it with Councillor Jones

Moved By: Councillor Jones

Seconded By: Councillor O’Gorman

Be it resolved that the Council for the Township of Gillies approves the Clerk-Treasurer and Reeve to adopt their signatures to By-law No. 2021-10 being a by-law to appoint signing authorities for the High Interest Savings Account.

Carried

- 12.4 By-law 2021-11 – Tax Ratios 2021

Resolution No. 2021-197

Moved By: Councillor Jones

Seconded By: Councillor Buitenhuis

Be it resolved that the Council for the Township of Gillies approves the Clerk-Treasurer and Reeve to adopt their signatures to By-law No. 2021-11 being a by-law to adopt the 2021 Tax Ratios.

Carried

12.5 By-law 2021-12 – Budget 2021

Resolution No. 2021-198

Moved By: Councillor Jones

Seconded By: Councillor O'Gorman

Be it resolved that the Council for the Township of Gillies approves the Clerk-Treasurer and Reeve to adopt their signatures to By-law No. 2021-12 being a by-law to adopt the 2021 Budget.

Deferred

12.6 By-law 2021-13 – Final Tax Rates

Due to not passing By-law 2021-12, Council deferred this matter to the next budget meeting.

14. Closed session

Closed to the public pursuant to Section 239 (2) (b) of the Municipal Act to discuss matters related to identifiable individuals including municipal or local board employees; (d) labour relations or employee negotiations; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Matters being to review the closed minutes of August 16th, August 19, and September 13th, 2021, review an employee agreement, discuss employee benefits, Allan McKittrick to provide information on various by-law matters, and to review employee timesheets with pay detail.

The time being 9:55 pm the following resolution was passed.

Resolution No. 2021-199

Moved By: Councillor Buitenhuis

Seconded By: Councillor Jones

Be it resolved that the Council for the Township of Gillies now holds a meeting that is Closed to the public pursuant to Section 239 (2) (b) of the Municipal Act to discuss matters related to identifiable individuals including municipal or local board employees; and (d) labour relations or employee negotiations.

Matters being to review the closed minutes of August 16th, August 19, and September 13th, 2021, review an employee agreement, discuss employee benefits, and to review employee timesheets with pay detail.

Carried

Resolution No. 2021-200

Moved By: Councillor Buitenhuis
Seconded By: Councillor O'Gorman

Be it resolved that the time being 10:12 p.m., we do now rise from the closed session and return to the open meeting.
Carried

Matters arising from closed session

Resolution No. 2021-201

Moved By: Councillor O'Gorman
Seconded By: Councillor Jones

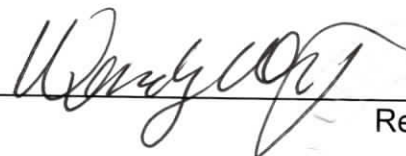
Be it resolved that the Council for the Township of Gillies authorizes the Clerk-Treasurer to proceed as discussed in closed session.
Carried

Resolution No. 2021-202


Moved By: Councillor O'Gorman
Seconded By: Councillor Buitenhuis

Be it resolved that the Minutes of the Closed Council Meeting held on August 16th, August 19th, and September 13, 2021 be approved as amended.
Carried

15. Adjournment



Reeve



Clerk