

The Corporation of the Township of Gillies
Regular Council Meeting Minutes for September 13, 2021 at 6:30 p.m.

Minutes of the Regular Meeting of Council held on September 13, 2021 at 6:30 pm virtually.

Present: Wendy Wright, Reeve (virtual)
Rudy Buitenhuis, (virtual)
Bill Groenheide, Councillor (virtual)
Elizabeth Jones, Councillor (virtual)

Also Present: Laura Bruni, Clerk-Treasurer (virtual)

Visitors
Stephen J. Wojciechowski, ERYOU Barristers
Alan Cooke, C.E.T., RSE, C-NRPP, Gillies CBO
Kristen Spithoff, CPA, CA BDO Canada

Absent: Karen O'Gorman, Councillor (virtual)

1. Call to order

Reeve Wright called the public meeting to order at 6:30 p.m.

2. Confirmation of the agenda

Resolution No. 2021-166

Moved By: Councillor Jones
Seconded By: Councillor Groenheide

Be it resolved that the regular meeting agenda for the Township of Gillies for September 13, 2021 be adopted as amended.
Carried

The amendment made was to move a portion of the Closed Session to the beginning of the agenda to accommodate Mr. Wojciechowski.

3. Declaration of pecuniary interest

There were no declarations of pecuniary interest.

Time being 6:32 p.m.

Resolution No. 2021-167

Moved By: Councillor Buitenhuis
Seconded By: Councillor Jones

Be it resolved that the meeting be closed to the public pursuant to Section 239 (2) (f) of the Municipal Act to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
Carried

Resolution No. 2021-168

Moved By: Councillor Groenheide
Seconded By: Councillor Jones

Be it resolved that the time being 7.:20 p.m., we do now rise from the closed session and return to the open meeting.

Carried

4. Adoption of the minutes

4.1 Minutes – Public Council Meeting (Roadside Maintenance) – August 16, 2021

Resolution No. 2021-169

Moved By: Councillor Groenheide

Seconded By: Councillor Jones

Be it resolved that the Minutes of the Public Council Meeting held on August 16, 2021 be approved as prepared.

Carried

4.2 Minutes – Regular Council Meeting – August 16, 2021

Resolution No. 2021-170

Moved By: Councillor Buitenhuis

Seconded By: Councillor Groenheide

Be it resolved that the Minutes of the Regular Council Meeting held on August 16, 2021 be approved as prepared.

Carried

4.3 Minutes – Special Council Meeting (Budget) – August 19, 2021

Resolution No. 2021-171

Moved By: Councillor Groenheide

Seconded By: Councillor Jones

Be it resolved that the Minutes of the Special Council Meeting held on August 19, 2021 be approved as prepared.

Carried

5. Visitors and deputations

5.1 Stephen J. Wojciechowski, ERYOU Barristers

At this point, Mr. Cooke was not in attendance however, Mr. La Belle was and Council approved Mr. La Belle to present his road report. Report Filed. Ms. Spithoff presented the Draft 2020 Financial Statements next.

5.2 Alan Cooke, C.E.T., RSE, C-NRPP – Gillies Chief Building Official
Alan Cooke was welcomed to Council by Laura Bruni, Clerk-Treasurer. Mr Cooke provided background history as a CBO, architectural technologist, registered carpenter, construction management, building enforcement, one of the few registered designers in the areas. How are things going so far, a few compliance issues nothing worry some just need to be dealt with in a professional manner.

5.3 Kristen Spithoff, CPA, CA BDO Canada – 2020 Financial Statements

The Reeve welcomed Ms. Spithoff to the meeting where she presented the Draft 2020 Financial Statements to Council. Council requested one change be made to the Draft Statements in relation to the Helipad Fund and a resolution will be prepared to accept the Draft Minutes at the next meeting of Council.

6. Finances and accounts

6.1 Accounts Payable – Payment Register – September 9, 2021

Resolution No. 2021-172

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Expense Disbursement List as of September 9, 2021 in the amount of \$63,812.89 be approved for payment.

Carried

6.2 Payroll – Employee Cheque History Report – Pay periods 32 to 34

Resolution No. 2021-173

Moved By: Councillor Buitenhuis

Seconded By: Councillor Jones

Be it resolved that the Employee Cheque History Payroll Report in the amount of \$11,003.50 for Pay Periods 32 to 34 be approved for payment.

Carried

7. Administrative reports

7.1 Roads Manager's Report – August 2021

Council discussed the no littering signs and the consensus was to add the signs to the 2022 Draft Budget.

7.2 Fire Chief's Report – Not at this meeting

7.3 Administration Report – Not at this meeting

The Clerk-Treasurer asked Council to close the Municipal office of Wednesday September 22, 2021 to accommodate the Clerk-Treasurer and Deputy Clerk-Treasurers attendance at the AMCTO Zone 9 Meeting.

8. Correspondence

8.1 Mutual Aid Minutes – June 10, 2021

Filed

8.2 2021 Agri-Food Forum – Save the Date

Resolution No. 2021-174

Moved By: Reeve Wright

Seconded By: Councillor Buitenhuis

Be it resolved that the Council for the Township of Gillies authorizes Councillor Jones to attend the 2021 Municipal Agriculture Economic Development and Planning Forum on November 3rd and 4th, 2021.

Carried

8.3 Letter from Resident re: Removal of the fire ban
Filed

8.4 AMO – What Municipal Leaders Can Do to Better Support Indigenous Residents and Neighbours at This Time.
Filed

8.5 Provincial Command – Royal Canadian Legion Recognition Book Request

Resolution No. 2021-175

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Council for the Township of Gillies authorizes the Clerk-Treasurer to purchase an advertisement in the Military Service Recognition Book in the amount of 415.00. quarter page full colour.

Carried

8.6 Resources on the Truth and Reconciliation Commission (TRC) Calls to Action
Filed

8.7 Email from Paul Greenwood, CAO Shuniah re: Thunder Bay OPP Draft Detachment Framework Proposal
Filed

8.8 AMO Online Training – Municipal Cyber Security Forum

Resolution No. 2021-176

Moved By: Councillor Jones

Seconded By: Councillor Buitenhuis

Be it resolved that the Council for the Township of Gillies authorizes a staff member from Administration to attend the Municipal Cyber Security Forum on Thursday, October 14, 2021 in the amount of \$50.00 plus HST per person.

Carried

8.9 NWMO - Invitation to Round Table
Filed.

9. Unfinished business

9.1 2021 Draft Budget

Council reviewed the draft budget and requested the Clerk-Treasurer remove the transfer from reserves to pay for the History Book. The Clerk-Treasurer provided Council the bank balance and the balances for Gas Tax and OCIF. The Clerk-Treasurer informed Council that the township must open separate accounts to keep track of Gas Tax Funds and OCIF. A report will be brought back to Council on this matter. Council also requested that information on the Pumper Loan renewal be brought back to a future meeting.

9.2 Community Schools Alliance – Annual Report of the Chair & Membership Cost

Resolution No. 2021-177

Moved By: Councillor Jones

Seconded By: Councillor Groenheide

Be it resolved that the Council for the Township of Gillies wishes to become a member of the Community Schools Alliance for September 1, 2021 to August 31st, 2022; and

Further that the Clerk-Treasurer is authorized to make the payment in the amount of \$250.00 to the member organization.

Carried

9.3 Food Strategy Deputation – Follow up request
Filed.

9.4 LRCA – Minister Exceptions under the Conservation Authorities Act
Filed.

10. New business

10.1 Council Reports – Verbal

Councillor Jones had no matters to report on.

Councillor Buitenhuis reported on his attendance at the Food Strategy Meeting
Councillor Groenheide reported he was happy the highway was fixed; however, he and other residents received many flat tires and that something needs to be explored to try and mitigate these issues in the future.

Reeve Wright reported on her attendance at the Thunder Bay District Municipal League on the weekend and will be providing a slide when it is available. Reeve Wright updated Council on the book progress. Reeve Wright proposed a gift for the committee and the consensus of council was for the Clerk-Treasurer to purchase \$50.00 gift certificates x 5. Reeve Wright will hand these out to the correct individuals.

10.2 Municipal Modernization Program – Intake III – Public Sector Digest Proposal

Resolution No. 2021-178

Moved By: Councillor Jones

Seconded By: Councillor Buitenhuis

Be it resolved that the Council for the Township of Gillies authorizes the Clerk-Treasurer to work with PSDCityWide to apply for Municipal Modernization Program Intake III funds for the purchase of Asset Management Software.

Carried

10.3 OMAFRA – Rural Economic Development Program
For information and/or discussion

11. Upcoming matters

None

12. By-laws

12.1 By-law 2021-07 Appointment of Deputy Clerk-Treasurer

Resolution No. 2021-179

Moved By: Councillor Buitenhuis

Seconded By: Councillor Jones

Be it resolved that the Council for the Township of Gillies authorizes the Clerk-Treasurer to affix her signature to By-law 2021-07 being a by-law to appoint a Deputy Clerk-Treasurer.

Carried

- 12.2 By-law 2021-08 Appointment of Chief Building Official (CBO)
Amendments are to be made and brought back to the next Council Meeting.

13. Closed session

Closed to the public pursuant to Section 239 (2) (b) of the Municipal Act to discuss matters related to identifiable individuals including municipal or local board employees; (d) labour relations or employee negotiations; and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Matters being to review employee agreements, legal advice, and review employee timesheets.

Time being 9:19 p.m.

Resolution No. 2021-180

Moved By: Councillor Buitenhuis

Seconded By: Councillor Groenheide

Be it resolved that the Council of the Township of Gillies closed the meeting to the public pursuant to Section 239 (2) (b) of the Municipal Act to discuss matters related to identifiable individuals including municipal or local board employees; and (d) labour relations or employee negotiations.

Matters being to review employee agreements, and review employee timesheets.

Carried

Resolution No. 2021-181

Moved By: Councillor Buitenhuis

Seconded By: Councillor Groenheide

Be it resolved that the time being 10:18 p.m., we do now rise from the closed session and return to the open meeting.


Carried

Resolution No. 2021-182


Moved By: Councillor Groenheide
Seconded By: Councillor Jones

Be it resolved that the Clerk-Treasurer is authorized to proceed as discussed in closed session.
Carried

14. Adjournment



Reeve



Clerk